

STATEMENT OF ACKNOWLEDGEMENT

Installation Access

Air Station Order 5560.6B dated 7 February 2022 outlines the requirements to obtain access and DBIDS to Marine Corps Air Station Cherry Point.

Access Request Procedures

A representative from your company will send a request to our office, addressed to Stephanie Broughton at stephanie.broughton@joyceandassoc.com.

All requests for MCAS Cherry Point will include the following documentation:

- Completed and signed SECNAV 5512 for each person needing access (forms must be complete, with initials in blocks 28 and 29 and signature in block 30. Digital and font signatures will not be accepted)
- This acknowledgement, signed and dated by each person needing access.
- For FRCE, completed Joyce & Associates Additional Information Form.

Once submitted the process will take up to 5 days. Each person will be required to present the following documents to Pass & ID in order to obtain their DBIDS and vehicle passes:

- 2 forms of identification, to include Social Security Card
- Vehicle Registration
- Proof of Insurance

****Please note – vehicle passes cannot be transferred from one vehicle to another. A vehicle pass must be obtained for each vehicle entering the installation – to include company-owned and privately-owned vehicles. ASO 5560.7A: Failure to register a vehicle could result in a citation, loss of driving privileges, or removal and impoundment of the vehicle.****

Weapons

Air Station Order 5510.15F dated 22 MAR 2023 provides guidance on the possession, registration, use, sale, and storage of privately owned firearms, weapons, ammunition, and fireworks. These guidelines are to be adhered to by all military and civilian personnel accessing MCAS Cherry Point. Individuals not subject to UCMJ, to include Contractors and their Subcontractors, who fail to comply are subject to adverse administrative action or criminal prosecution as outlined in the Order. Access to the installation may be revoked as a result of any violations of this order. Please see attached ASO 5510.15F for more information.

Alcohol & Drugs

Air Station Order 5560.A dated 7 MAR 2022 details the installation's motor vehicle traffic regulations, to include the use of substances while operating a vehicle. Violations will result in disciplinary action, to include criminal prosecution for civilians. Any person(s) granted and accepting driving privileges have also given implied consent to test for alcohol or other drug(s) content of their blood, breath, and/or urine if lawfully stopped while on the installation. Refusal to take any required tests will result in an immediate revocation of the person's driving privileges for at least 1 year. Any offense relating to the illegal possession or use of a controlled substance shall have their on-station driving privileges immediately revoked. Violations are subject to Reciprocal State Military Action, and will be forwarded to the proper authorities,

and may result in a suspended/revoked license and/or fines. The following convictions will be forwarded to Law Enforcement in the state the individual is licensed in:

- Manslaughter or negligent homicide resulting from the operation of a motor vehicle.
- Driving While Impaired.
- A felony committed while a motor vehicle was used.
- Failure to stop and render aid during a motor vehicle accident which results in the death or personal injury of another.

Law Enforcement may also notify the Provost Marshall of these offenses, at which time the individual's driving privileges aboard the Air Station will be terminated. Please reference the attached order for more information.

Referenced Air Station Orders

- ASO 5370.2H Civilian/Military Family Member/Juvenile Misconduct dated 3 OCT 2022
- ASO 5510.15F Possession, Registration, Use, Sale, and Storage of Privately Owned Firearms, Weapons, Ammunition, and Fireworks dated 22 MAR 2023
- ASO 5512.9E Identification Cards dated 28 APR 2017
- ASO 5530.1B Debarment Procedures dated 7 OCT 2022
- ASO 5560.6B Installation Access dated 7 FEB 2022
- ASO 5560.7A Motor Vehicle Traffic Regulations dated 7 MAR 2022
- Commanding Officer's Statement on Substance Abuse

By signing below, you acknowledge that you have read and understand the referenced Air Station Orders and will comply with the rules and regulations of MCAS Cherry Point. Failure to comply may result in the revocation of Joyce & Associates sponsorship for installation access, to include vehicle passes and DBIDS.

Printed Name

Signature & Date